



Republic of the Philippines
PROVINCE OF ZAMBOANGA DEL NORTE
Municipality of La Libertad
OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 2021 - 11 - 006

**CREATING THE MUNICIPAL APPRAISAL
AND DISPOSAL COMMITTEE IN THE MUNICIPALITY OF
LA LIBERTAD, ZAMBOANGA DEL NORTE.**

WHEREAS, the mandate to conduct periodic physical inventory of all local government facilities, equipment and properties carries the task of assessment as to current valuation and usability;

WHEREAS, facilities, equipment's and properties found to be unserviceable and in the state of deterioration, needs to be identified as subject for proper disposition;

WHEREAS, to declare unserviceable government belongings and assessment for disposition needs to be handled by a committee to undertake final resolution for disposal;

NOW, THEREFORE, I ROMEO J. MEJIAS, Municipal Mayor of La Libertad, Zamboanga del Norte, by virtue of the power vested in me, do hereby order and direct the following:

SECTION 1. - Reconstitution of Municipal Appraisal and Disposal Committee of the Municipality of La Libertad, Zamboanga del Norte;

SECTION 2. COMPOSITION shall be composed of the following:

Chairman	-	KIMBERLY C. GABONADA	-	Municipal Treasurer
Members	-	RACEL JOY T. MANANQUIL	-	Municipal Accountant
		ENGR. AGUSTINO B RELUYA, JR.	-	Municipal Engineer

SECTION 3. DUTIES AND FUNCTIONS:

1. To coordinate with the Inventory Committee regarding the update records of all municipal government properties, equipment and facilities;
2. Responsible for the final determination of appraise value of all unserviceable municipal properties and verify justifiable purpose for disposal;
3. Seek reference on price information such as acquisition cost and determination of current market value and come up a consensus on the mode of disposal;
4. Ensure that taking procedures for physical property and equipment inventory, appraisal and disposal shall be in accordance with existing auditing rules and regulations and such other governing laws

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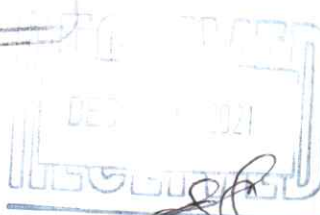
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SECTION 4. MODES OF DISPOSAL.

- A. Sale thru public bidding. It shall be published in newspaper and available website of the municipality;
- B. Dropping from the book of accounts of disposed property shall be subject to existing accounting and auditing rules and regulations;
- C. Failure of sale thru public bidding. The Committee may dispose these properties at any manner deemed cost advantageous to the government, including thru barter or negotiated sale at not less than the Committee appraised value;
- D. Barter with other government agencies and government owned or controlled corporation.

SECTION 5. Secretariat of Municipal Appraisal and Disposal Committee - there shall be a Secretariat of the Municipal and Disposal Committee and the composition of which as follows;

- 1. **JIEZEL DAWN A. SENINA** - **Administrative Assistant II**
- 2. **JULIUS CEASAR H. ESTOMATA** - **Administrative Aide VI**

SECTION 6. Secretariat Duties and Functions:

- 1. To handle all the Committee's technical and administrative matters;
- 2. To ensure safe keeping and systematic filing of committee documents and records;
- 3. Perform such other functions analogous thereof.

SECTION 7. REPEALING CLAUSE. - All issuances and/or orders relative to the creation, formation and/or constitution of Municipal Appraisal and Disposal committee in the Municipality of La Libertad are deemed superseded.

SECTION 8. EFFECTIVITY. This Executive Order shall take effect immediately.

DONE in the Municipality of La Libertad, Zamboanga del Norte, this **15th** day of **November, 2021**.


ROMEO J. MEJIAS
Municipal Mayor

Cc.

- 1. MLGOC-DILG
- 2. Auditor's Office;
- 3. File.